



**REMOVAL AND
REPLACEMENT OF CEILING
TILES AT MHS**

APRIL 16, 2020 2:00 PM

MARSHALL INDEPENDENT SCHOOL DISTRICT
Dr. Jerry Gibson, Superintendent of Schools

ATTN: CHRISTIN MITCHELL, PURCHASING COORDINATOR
PO BOX 43, Marshall, TX 75670
903.927.8708

Date: 3/20/2020

NOTICE TO PROPOSERS

Notice is hereby given that the Marshall Independent School District ("District"), acting by and through its Governing Board will receive up to and no later than **APRIL 16, 2020 2:00 PM** competitive sealed proposals (CSP) in a one-step process for Removal and Replacement of Ceiling Tile at Marshall High School in compliance with Texas Government Code §2269.

Texas Government Code §2269.056 (a) specifies the board of trustees of a school district must determine before advertising, which method provides the best value for the district.

Proposals addressed to Christin Mitchell, Purchasing Coordinator, Marshall Independent School District, will be received in the Business Office at PO Box 43, Marshall, TX 75670 until **APRIL 16, 2020 2:00 PM and clearly marked Removal and Replacement of Ceiling Tiles at Marshall High School.**

Questions can be submitted beginning **April 2,2020 until April 7,2020** and an addendum with answers will be posted to www.marshallisd.com by **April 8, 2020**. Please email questions to Christin Mitchell at mitchellck@marshallisd.com

Proposal packets will be released and posted on the MISD web page on MARCH 25, 2020. The proposal may be down loaded from the MISD web page at www.marshallisd.com on 3/25/2020.

Proposals will be received, publicly opened, names of qualifying proposers, and the submitted **un-verified prices** for the Removal and Replacement of Ceiling Tiles at Marshall High School **will be read at 2:00 PM following the deadline** for receiving the proposals at the Marshall I.S.D. Administration Building, PO Box 43, Marshall, Texas 75670. This is in compliance with Texas Government Code §2269.154 (a).

In compliance with Texas Government Code §2269.056(c) not later than the seventh day after the date the contract is awarded by the MISD Board of Education, the district shall document the basis of its selection and the evaluations and the rankings will be available from the MISD Department of Financial Services via an email request to mitchellck@marshallisd.com.

PROPOSAL ENVELOPES SHALL BE PLAINLY MARKED AND SEALED

INFORMATION PAGE

REMOVAL AND REPLACEMENT OF CEILING TILES AT MARSHALL HIGH SCHOOL.

> **RUN ADVERTISEMENT:**

3/25/2020 & 3/31/2020

Marshall News Messenger

> **REQUEST FOR PROPOSAL RELEASED AND POSTED ON
WEB PAGE:**

3/25/2020

> **QUESTION PERIOD BEGINS:**

4/2/2020

> **DEADLINES FOR QUESTIONS:**

4/7/2020

> **ANSWER ADDENDUM POSTED:**

4/8/2020

> **CLOSING DATE AND TIME TO RECEIVE
PROPOSAL:**

4/16/2020 @ 2:00 PM

> **BOARD RECOMMENDATION DUE TO PURCHASING:**

4/17/2020

> **POSSIBLE BOARD APPROVAL**

4/20/2020

> **NOTIFY SUCCESSFUL BIDDER (s) BY “NOTICE (s) OF
AWARD”**

4/21/2020

SCOPE OF WORK for Removal and Replacement of Ceiling Tiles at Marshall High School

4.1. OBJECTIVE: The primary purpose of this Solicitation is to identify a list of potential Vendors that the District deems to be qualified to provide services to the District and who will be eligible and authorized to engage with the District. The awarded vendors to this Solicitation will be used at the District's sole discretion.

4.2. SERVICES REQUIRED: The Marshall Independent School District (MISD) is seeking to engage with qualified persons and/or companies to provide removal and replacement of ceiling tiles at Marshall High School. The specific services sought by MISD are as follows:

- Remove approximately 196,608 square feet of Ceiling Tiles at MHS
- Replace approximately 196,608 square feet of Ceiling Tiles with Armstrong 24 inch x 48 inch x 5/8 inch ceiling tiles, #1729 at MHS
- Contractor will be responsible for all labor, equipment, materials, and proper disposal of old ceiling tiles.

PROPOSAL FOR:

REMOVAL AND REPLACEMENT OF CEILING TILES AT MARSHALL HIGH SCHOOL.

DO NOT OPEN UNTIL: **APRIL 16, 2020 2:00 PM**

The District is not responsible for lateness or no arrival of packets sent through U.S. Mail, Commercial (Professional) Carrier, personal delivery, etc. Any proposal received later than the specified date and time, whether delivered in person or mailed, shall be disqualified. The time/date stamp clock in the Marshall ISD Business Office shall be the official recorder of date and time of receipt. It shall be the sole responsibility of the Offeror to ensure that his/her bid is received at the appropriate location by the specified deadline. Marshall ISD will not be responsible for proposals or related correspondence sent or delivered to the incorrect location or any proposals that are misplaced. **There shall be no exceptions to this clause.**

Proposal maybe withdrawn or revised prior to the scheduled time for opening, provided request for such withdrawal is received in writing before the time set for opening. After opening, no proposal may be withdrawn less than thirty (30) days after the actual date of the opening. Any interlineation, alteration, or erasure made before receiving time must be initialed and dated by the signer of the proposal, guaranteeing authenticity.

Proposals may be submitted on any or all items, unless stated otherwise. The District reserves the right to hold all proposals without action for 45 days (§2269.154 (b)) from the date on which the proposals are opened, to reject any/or all proposals and to accept any proposal or any combination of proposals deemed most advantageous to the Marshall Independent School District and to waive any informalities in proposals. Following such selection, the District may negotiate with the selected Proposer. If the District is unable to reach a contract agreement with the selected Proposer, the District will terminate further discussions and proceed to the next Proposer in the order of the selection ranking until a contract is reached or all proposals are rejected. (§ 2269.155)

The Marshall Independent School District is committed to fair and equal competition among all vendors. It is the policy of Marshall ISD to encourage participation in the competitive bid process by all interested parties. The Marshall ISD does not discriminate against any otherwise qualified vendor because of the vendor's race, color, national origin, age, religion, sex, or disability. The awarded company will implement and certify Davis-bacon, March 2010 Prevailing Wages scale and is required to keep records of such for a period of twenty years.

Marshall ISD reserves the right to accept or reject any or all proposals, to waive all technicalities (informalities), and to accept the proposal(s) that is determined to be the most favorable to Marshall ISD. Marshall ISD also reserves the right as sole judge of quality and equality and technicalities.

If the proposal document is incomplete or otherwise fails to conform to the requirements of the proposal, Marshall ISD will determine whether the variance is so significant as to render the proposal non-responsive, or whether the variance may be corrected by the bidder or waived by the district, such that the proposal may be considered for award.

Responses may only be submitted on REMOVAL AND REPLACEMENT OF CEILING TILES AT MHS, All questions are to be directed in writing via email to mitchellck@marshallisd.com before **APRIL 7, 2020 5:00 PM**. No questions will be answered verbally. All interpretation and clarifications considered necessary by the District, in response to Proposer's request, will be issued by written Addenda posted on the MISD web page at www.marshallisd.com. Marshall ISD Department of Financial Services will no longer mail addenda. **It is the vendor's responsibility to obtain any addenda relating to this proposal posted on the web page.**

Notice of this proposal has been advertised in the Marshall News Messenger in line with Education Code § 44.031(g).

Questions can be submitted beginning **April 2,2020 until April 7,2020** and an addendum with answers will be posted to www.marshallisd.com by **April 8, 2020**. Please email questions to Christin Mitchell at mitchellck@marshallisd.com.

One original, three copies, and a flash/jump drive of the sealed proposal and any other documents must be submitted before the deadline for submitting the sealed proposal. All documents will be the property of MISD and will not be returned. Marshall ISD accepts no financial responsibility for any costs incurred by the vendor in the course of responding to this Request for Proposals.

REMOVAL AND REPLACEMENT OF CEILING TILES AT MARSHALL HIGH SCHOOL.

Company Name:

BID/PROPOSAL FORM CHECKLIST

Documents required in bid/proposal package to be completed and returned with the submitted proposal packet and flash drive/jump drive in this order.

A tab should be attached on the top right corner of the first sheet of the submittals section. You may add other back-up documents and marketing literatures as you see necessary after the questionnaire.

Put the following mandatory forms in the requested order in first section of your packet. Insert and tag all other information after the form section. (spec, marketing publications and materials and etc.).

- Addendum (s) Signature Page (s) (If applicable)
On MISD web page-Vendor responsible
- Proposal Response Form
- Proposal Response Form Address Information
- Certificate of Residency
- Felony Conviction Notice
- Non-Collusion Affidavit
- Antitrust Certification Statement

▫ Bid Bond-Official with Seal (5%)

▫ Current and Original Certificate of Insurance, MISD as the certificate holder

▫ CIQ Form

▫ W-9 Form

▫ References

▫ Attachment 1 - Pricing

▫ Flash/Jump Drive

▫ One (1) Original and Three (3) Copies

▫ Any other supporting documents-Put it in a separate section with a tab identifying each document.

PROPOSAL RESPONSE FORM

To: Marshall Independent School District
Attn: **Christin Mitchell, Purchasing
Coordinator**
PO Box 35
Marshall, Texas 75670

From:

Company Name

Address

City/State/Zip

Area Code & Telephone Number

Fax Number

Federal Tax Identification Number

Proposer's Signature

Proposer's Name Printed

Position With Company

I, the undersigned, as the owner or legally authorized representative of the above named company, by signing the following statement, agree that I have READ and UNDERSTAND all of the Instructions and Specifications contained herein, and that if accepted by the Marshall Independent School District, all of the provisions are part of a binding contract between the Marshall Independent School District and our company. I also certify that this proposal is made without previous understanding, agreement, contents of this proposal, or connection with any person, firm, or corporation making a proposal for the same contract, and is in all ways fair without collusion or fraud.

Owner or Legally Authorized Representative

Title/Official
Position

Signature

Date

PROPOSAL RESPONSE FORM

MAILING ADDRESS FOR PURCHASE ORDERS:

Company Name/Representative

Address

City/State/Zip

Area Code & Telephone Number

Fax Number

Federal Tax Identification Number

Representative/Contact Person

E-Mail Address for Contact Person

REMITTANCE ADDRESS (if different):

Company Name

Address

City/State/Zip

Area Code & Telephone Number

Fax Number

CERTIFICATE OF RESIDENCY

The State of Texas has passed a law concerning non-resident contractors. This law can be found in Texas Government Code under Chapter 2252, Subchapter A. <http://www.capitol.state.tx.us/statutes/go/go0225200.html#go001.2252.001>. This law makes it necessary for the MISD to determine the residency of its bidders. In part, this law reads as follows:

“Section: 2252.001

- (3) ‘Non-resident bidder’ refers to a person who is not a resident.
- (4) ‘Resident bidder’ refers to a person whose principal place of business is in this state, including a contractor whose ultimate parent company or majority owner has its principal place of business in this state.

Section: 2252.002

A governmental entity may not award a governmental contract to a nonresident bidder unless the nonresident underbids the lowest proposal submitted by a responsible resident bidder by an amount that is not less than the amount by which a resident bidder would be required to underbid the nonresident bidder to obtain a comparable contract in the state in which the nonresident’s principal place of business is located.”

I certify that _____
(Name of Company Proposing)

is, under Section: 2252.001 (3) and (4), a

_____ Resident Proposer _____ Non-resident Proposer

My or Our principal place of business under Section: 2252.001 (3) and (4), is in the city of

_____ in the state of _____

Signature of Authorized Company Representative
Print Name

_____ Date

44.034 NOTIFICATION OF CRIMINAL HISTORY OF CONTRACTOR

In addition, as part of evaluation process, all offeror's must comply with Section 44.034 of the Texas Education Code related to notification of criminal history. Specifically, a person or business entity that enters into a contract with a school district must give advance notice to the District if the person, or an owner or operator of the business entity, has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony. All offerors must complete the attached notification form. The District reserves the right to deny a contract to an offeror that has a criminal history, as described above. The District may also terminate a contract with a person or business entity if the District determines that the person or business entity failed to give notice as required or misrepresented the conduct resulting in the conviction.

FELONY CONVICTION NOTICE

Statutory citation covering notification of criminal history is found in the Texas Education Code 44.034.

Section 44.034, Texas Education Code, Notification of Criminal History, Subsection (a), states “a person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony.” Subsection (b) states “a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract.” This Notice Is Not Required of a Publicly Held Corporation

I, the undersigned agent for the firm named below, certify that the information concerning notification of felony convictions has been reviewed by me and the following information furnished is true to the best of my knowledge.

Vendor’s Name

Authorized Company Official’s Name (Printed)

A. My firm is a publicly held corporation; therefore, this reporting requirement is not applicable.

Signature of Company Official

B. My firm is not owned nor operated by anyone who has been convicted of a felony.

Signature of Company Official

C. My firm is owned or operated by the following individual (s) who has/have been convicted of a felony.

Name of Felon (s)

Details of Conviction (s)

Signature of Company Official

NON-COLLUSION AFFIDAVIT

STATE OF _____)

COUNTY OF _____)

_____, of lawful age, being first duly sworn, on oath says, that (s) he is the agent authorized by the proposer to submit the attached proposal. Affiant further states that the proposer has not been a party to any collusion among proposals/proposers in restraint of freedom of competition by agreement to proposal at a fixed price or to refrain from proposing; or with any state official, District employee, School Board Member, or benefit consultant as to quantity, quality, or price in the prospective contract, or any other terms of said prospective contract; or in any discussions or actions between proposals/proposers and any state official, District employee, School Board Member, or benefit consultant concerning exchange of money or other things of value for special consideration in the letting of this contract.

Subscribed and sworn to before me this _____ day of _____, 2020.

(Notary Public)

State of _____

My Commission Expires:

Representative Signature:

Vendor/Company:

**ANTITRUST CERTIFICATION STATEMENT
TEXAS GOVERNMENT CODE #2155.005**

Texas Government Code #2155.005-COMPLIANCE WITH ANTITRUST LAWS

- (a) A bidder offering to sell goods or services to the state shall certify on each bid submitted that neither the bidder, nor the person represented by the bidder, nor any person acting for the represented person has:
 - (1) violated the antitrust laws codified by Chapter 15, Business & Commerce Code, or the federal antitrust laws; or*
 - (2) directly or indirectly communicated the bid to a competitor or other person engaged in the same line of business.**
- (b) The attorney general shall prepare the certification statement. The statement shall be made a part of the bid form.*

I affirm under penalty of perjury of the laws of the State of Texas that:

- (1) I am duly authorized to execute this contract on my own behalf or on behalf of the company, corporation, firm, partnership or individual company listed below;
- (2) In connection with this bid, neither I nor any representative of the Company have violated any provision of the Texas Free Enterprise and Antitrust Act, Tex. Bus. & Comm. Code Chapter 15;
- (3) In connection with this bid, neither I nor any representative of the Company have violated any federal antitrust law; and
- (4) Neither I nor any representative of the Company has directly or indirectly communicated any of the contents of this bid to a competitor of the Company or any other company, corporation, firm, partnership or individual engaged in the same line of business as the Company.

Vendor's Name:

Authorized Company Official's Name (Printed):

Signature of Company Official:

Position of Company Official:

Telephone: _____

Fax: _____

E-mail of Company Official: _____

SECURITY

Each individual proposal submitted must be accompanied by a Surety Bid Bond, duly executed by Proposer as principal and having as surety thereon, a corporate surety company duly authorized and admitted to do business in the State of Texas and licensed by the State of Texas to issue such bond, as a guarantee that the Proposer will enter into a Contract with Marshall Independent School District. **Bid bonds are for 5% of the budgeted amount of \$500,000.00 dollars.**

Each proposal must be accompanied by information establishing that the agent signing the bond is authorized to write the bond in the amount requested, and if applicable, that reinsurance requirements, have been met, including limits and ratings or other evidence of company solvency.

INSURANCE REQUIREMENTS

The proposer shall maintain at all times during the performance of the services under this contract, insurance through companies and agencies approved by MISD, in the amounts, and containing provisions satisfactory to MISD. The successful proposer(s) will be required to supply proof of insurance in accordance with the following schedule prior to the start of the project. MISD requires that proposer's insurance be placed only with companies that have achieved at least an "A" rating with A.M. Best. The District reserves the right to require higher limits of coverage depending on the size, scope, and nature of a contract. The District also reserves the right to require proof of insurance compliance related to General Liability and Workers Compensation. **Marshall ISD must be named as an additional insured.** The Certificate of Insurance shall provide that the insurance company may not cancel or materially alter the insurance until after (30) days written notice has been received by MISD's representative.

Proposer must demonstrate to Marshall Independent School District that they can secure required insurance, issued by a company authorized and admitted to do business in the State of Texas and licensed in the State of Texas to issue such insurance.

The insurance required shall be written by an insurance company having an A VIII rating or better by A.M. Best and shall be written in limits for not less than the minimum required by law or the following:

1. Commercial General Liability (including Premises- Operations; Independent Contractors' Protective; Products and Completed Operations; Broad Form Property Damage):
 - (a) General Aggregate \$2,000,000
 - (b) Products Comp/Ops.Aggregate \$1,000,000
 - (c) Personal & Adv. Injury \$1,000,000
 - (d) Each Occurrence \$1,000,000

- | | |
|--|-------------|
| (e) Per Project Aggregate | \$2,000,000 |
| 2. Workers Compensation Coverage & Employers Liability: | |
| (a) Each Accident | \$1,000,000 |
| (b) Disease-Policy Limit | \$1,000,000 |
| (c) Disease-Each Employee | \$1,000,000 |
| 3. Automobile Liability: | |
| (a) Owned/Non-owned and Hired | \$1,000,000 |
| 4. Excess/Umbrella Liability: | |
| (a) | \$1,000,000 |
| 5. Architect/Engineers Professional: | |
| (a) | \$1,000,000 |
| 6. An "Original Certificate of Insurance" will evidence compliance with the insurance requirements and must be included with the RFP. | |
| 7. Other insurance requirement as agreed upon in the contract for each individual project. | |

If the General Liability Coverage is provided by a Commercial General Liability Policy on a claims-made basis, the policy date or Retroactive Date shall predate the Contract; the termination date of the policy or applicable extended reporting period shall be no earlier than the termination date of coverage required to be maintained after final payment.

(Hired/non-owned coverage must also be included)

The immunity of the owner shall not be a defense from the insurance carrier. The selected proposer(s) will be required to supply an insurance certificate naming Marshall ISD as an additional insured prior to be recommended to the Board of Trustees.

**PERFORMANCE AND PAYMENT BONDS
(Texas Government Code §2269.258)**

This Project is required to have Performance and Payment Bond submitted to the District not later than the 10th day after the date execution of the contract.

CONFLICT OF INTEREST QUESTIONNAIRE

(For vendor or other person doing business with Marshall ISD, a local governmental entity.) The vendor must fill out this questionnaire completely. If a question does not apply, please put NA.

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session. This questionnaire is being filed in accordance with chapter 176 of the Local Government Code by a person who has a business relationship as defined by Section 176.001 (1-a) with a local governmental entity and the person meets requirements under Section 176.006 (a).

By law this questionnaire must be filed with the records administrator of the Local government not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

1. Name of company and person who has a business relationship with Marshall ISD, a local governmental entity. *(Must be filled out.)*

2. Check if you are filing an update to a previously filed questionnaire.
(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3. Name of local government officer with whom filer has employment or business relationship.

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001 (1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income from the filer of the questionnaire?

Yes

No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not from the local governmental entity?

Yes

No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds ownership of 10 percent or more?

Yes

No

D. Describe each employment or business relationship with the local government officer named in this section on a separate sheet.

4. *(Must be signed and dated)*

Signature of person doing business with MISD, the governmental entity

Date _____

INCLUDE A CURRENT W-9 HERE

REFERENCES

List below five (5) references that can be contacted to verify previous work.

1. Name	_____
Street Address	_____
City/State/Zip	_____
Contact's Name	_____
Phone Number	_____
Email Address	_____
2. Name	_____
Street Address	_____
City/State/Zip	_____
Contact's Name	_____
Phone Number	_____
Email Address	_____
3. Name	_____
Street Address	_____
City/State/Zip	_____
Contact's Name	_____
Phone Number	_____
Email Address	_____
4. Name	_____
Street Address	_____
City/State/Zip	_____
Contact's Name	_____
Phone Number	_____
Email Address	_____
5. Name	_____
Street Address	_____
City/State/Zip	_____
Contact's Name	_____
Phone Number	_____
Email Address	_____

REQUIREMENTS

Committee to review the following general information and if satisfactory will consider scoring the criteria.

1. The firm's organizational structure, licensing and financial information indicating that the firm is capable of undertaking MISD project at City of Marshall and Harrison County. Firms must be authorized to engage in business of contracting within the City of Marshall and Harrison County.
2. The personnel proposed for the project must have the appropriate experience, and capabilities and the references listed (both owner's and Architect) have favorable experience with the firm and will work with them again. The referenced projects must be comparable with the Marshall I.S.D. replacement of ceiling tile project.
3. Proposers must submit resumes and references of all job managers and superintendents who will run the job on this project.

Acknowledgement by the firm that 100% of all un-used allowances, contingencies, and any other savings will be refunded back to the District.

SCOPE DESCRIPTION:

Pursuant to Texas Government Code §2269.055, the Marshall I.S.D. may consider the following criteria when evaluating the proposals for the contract to perform installation and other services for the Removal and Replacement of Ceiling Tiles at Marshall High School The criteria will be evaluated to help rank each proposal submitted. The District shall select the proposer with the best value, performance, and quality of the product and workmanship to Marshall ISD.

CRITERIA TO CONSIDER

- (a) In determining the award of a contract under this chapter, the governmental entity may consider:
 - (1) the price;
 - (2) the offeror's experience and reputation;
 - (3) the quality of the offeror's goods or services;
 - (4) the impact on the ability of the governmental entity to comply with rules relating to historically underutilized businesses;
 - (5) the offeror's safety record;
 - (6) the offeror's proposed personnel;
 - (7) whether the offeror's financial capability is appropriate to the size and scope of the project; and
 - (8) any other relevant factor specifically listed in the request for bids, proposals, or qualifications.
- (b) In determining the award of a contract under this chapter, the Governmental entity shall:

- (1) consider and apply any existing laws, including any criteria, related to historically underutilized businesses; and
- (2) consider and apply any existing laws, rules, or applicable municipal charters, including laws applicable to local governments, related to the use of women, minority, small, or disadvantaged businesses.

STANDARD TERMS AND CONDITIONS: Proposers or authorized representatives are expected to inform themselves as to all terms and conditions, requirements, and specifications contained within this solicitation and associated documents prior to submitting a proposal. Failure to do so will be at the proposer's own risk.

In the event that the District selects a Vendor to provide the products and/or services required within this solicitation, a written contract shall be executed between both parties prior to commencement of any services. .

CRITERIA

EXPERIENCE:

1. What is the reputation of the proposer? In submitted supplements include at least five (5) references that can be contacted to verify previous work. **List the references on page 23.**
(5 points)
2. How substantial is the firm's past five years' experience with projects with aggressive schedules in East Texas educational market?
(5 points)
3. Has the firm previously worked with East Texas School Districts or government entities for the purpose of familiarity with bidding process and expectation?
 - a. Work satisfactory to the owner. (5 points)
 - b. Work finished within budget. (5 points)
 - c. Work finished on schedule. (5 points)
4. Does the proposer have proven capability to meet Marshall ISD's needs after installation (up-keeping, repairs, warranties)?
(10 points)
5. Does the firm perform repairs and warranty works after hours, weekends, and holidays after installations?
(5 points)
6. Does the firm use in-house crew and equipment for all the installation and repairs or will use sub-contractors to perform any part of the installation, repairs, and warranty works?
(10 points)
7. Can the firm respond to the maintenance needs within 24 hours? If not, provide a response time.
(5 points)
8. Does the firm have a local repair crew and facility within a 300 miles radius of Marshall High School located in Marshall, Texas? If not, provide the distance.
(10 points)

COST:

Score will be assigned to all qualified proposals and will be included in the total point that will ultimately rank each proposal. The lowest price covering the entire specification and adjustments will be assigned the highest point.

(35 points)

Attachment 1- Pricing
REMOVAL AND REPLACEMENT OF CEILING
TILES AT MARSHALL HIGH SCHOOL

TOTAL VALUE OF THE CONTRACT INCLUDING ALL COSTS TO MISD INCLUDING BUT NOT LIMITED TO FEES, PERMITS, DESIGN, INSURANCE, BONDS, ETC.

DATE _____

ROW 1-A LUMP SUM CONTRACT AMOUNT FOR REMOVAL AND REPLACEMENT OF CEILING TILES AT MARSHALL HIGH SCHOOL.

\$ _____ **NO CENT**

ROW 2- REFUNABLE OWNER ALLOWANCE FOR POSSIBLE REPAIR

TOTAL COST TO MISD INCLUDING \$5K OWNER CONTENGENCY:
INSTRUCTION: ADD ROWS 1 and 2 and write it in this box.

\$

THIS IS THE COST TO BE ANNOUNCED AT THE BID OPENING

3- ALTERNATE ONE IF ANY
\$ _____ **NO CENT**

4- ALTERNATE TWO IF ANY
\$ _____ **NO CENT**

5- ALTERNATE THREE IF ANY
\$ _____ **NO CENT**

6- ALTERNATE FOUR IF ANY
\$ _____ **NO CENT**

Name of the Company: _____

Signature of the Representative:

Name Printed: